



Sponsored Rental Agreement/Application (For Non-Members)

Name of **Sponsoring LGCA Member**: _____

Renter Name: _____ Home Phone: _____

Address: _____ Cell Phone: _____

Request Date*: _____ Email: _____

Type of Activity/Event: _____ Number of Guests Attending: _____

Event Time (3-hr rental increments): ___ Noon – 3pm ___ 3pm – 6pm ___ 6pm – 9pm

Note: Event Set-up time is one hour prior to event start time. Cleaning time is up to two hours after event ends. (Only your cleaning crew is allowed in the facility after your event time.)

Equipment to be Used: ___ Tables ___ Chairs ___ Swimming Pool

Fees: _____ received, date and initial RECEIPT NO. _____

- \$600.00 Rental Fee – 3-hr rental (Due on day the reservation is made) _____
- \$300.00 Rental Fee – Each Add'l 3-hr rental (Due at the time of application) _____
- \$400.00 Deposit (Due at the time of application) _____
- \$200.00 Cleaning Crew Fee (72hrs. notice req'd) _____
- \$20.00 BBQ Grill Rental Fee (Due at the time of application) _____
- \$25.00 Marquee Message (Due at the time of application) _____

I the undersigned agree to:

1. _____ Will comply with all Rules and Regulations (see attached)
2. _____ Will be present AT ALL TIMES and be responsible for all activities during my rental.
3. _____ Will be held responsible for the actions of my guests, and the cost of any property damage will be charged to clubhouse member renting the hall/pool.
4. _____ Will notify proper authorities in case of an emergency (Fire, Paramedics, Sheriff).
5. _____ Will leave the facility (including neighboring streets and yards) as clean and orderly as before this rental.
6. _____ Will be responsible for any additional cleaning fees as a result of this rental.
7. _____ I understand that exclusive use of the pool in **not** included in this rental. Rental guests may use the pool, but you may not exclude LGCA members from also using the pool before 4pm.
8. _____ **Will not set up party décor, tables, bouncy castles, and/or pop up tents at the pool deck.**
9. _____ **No BBQ grills on the pool deck** due to grease left behind after use. BBQ grills must be used in the back yard area. This includes hiring of food service providers (including taco carts, catering, etc.)— they must set up their cooking grill in the back yard.
10. _____ Will return the LGCA keys and/or rental Access cards by dropping them off in the manner agreed upon with the Rentals Chairperson
11. _____ Will **NOT sublet the rental** of the clubhouse to another person or group, nor hold a fundraiser.
12. _____ Will **NOT sell admission tickets** to this rental event.
13. _____ Will inform the Rental Chairperson of any damaged or inoperable facility equipment (including but not limited to: plumbing, electrical, pool, doors, building structure, etc.) discovered during your rental. This will allow us to make repair arrangements once we have been made aware of the problem.
14. _____ **Walk-thru time after rental will be arranged between you & the Rental Chairperson.** If renter is **not able** to attend, then you agree to accept the photo evidence of the condition of the facility, and you **may NOT send someone other than the Renter** who signed this Agreement to attend the walk-thru.

Note: Refundable deposit depends on condition of facility, cleaning, and key return and may be held for up to 7 days after your rental. This facility is under video surveillance and is subject to remote viewing by a board

member at any time to ensure that all rules and regulations are being adhered to. Failure to clean the facility after your rental will result in **you not being allowed to rent in the future.**

Cancellations less than four (4) weeks before the reservation will result in a 50% forfeiture of deposit.
Cancellations less than two (2) weeks before the reservation will result in 100% forfeiture of deposit.

Check acceptance policy: If your check is returned from your financial institution you will be charged a \$35 check return fee and must pay for the returned check by cash or money order only. Your rental date will not be held while we wait for the returned check to be paid and it is subject to be rented by another member. LGCA reserves the right to deny a rental to anyone whose check has been rejected by their financial institution as NSF or Account Closed.

The LGCA Homeowners Association assumes no responsibility for any personal injury to anyone resulting from use of the pool/hall facilities or equipment. The LGCA Homeowners Association assumes no responsibility for the loss, theft, and/or damage to personal property or effects left in the pool/hall area. Any person may be barred from the pool/hall for violation of the Rules and Regulations at the discretion of the LGCA Board. I, the undersigned, have read and am in possession of the Rules and Regulations governing rental of the facility. I/We shall indemnify, defend, and hold harmless the LGCA, its officers & its agents from any and all loses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with my use or occupancy of the facility and adjoining pool deck, unless solely caused by the gross negligence or willful misconduct of the LGCA, its officers, or agents. I agree to all LGCA Clubhouse & Rental Rules/Regulations.

Signed: _____ Date: _____

Signed: _____ Date: _____

Refundable Deposit Disposition: _____ Satisfactory: Amount Returned: \$ _____
_____ Unsatisfactory: Amount Withheld: \$ _____

***Advance Reservation Date:**

Reserve rental up to 2 months before request date

Kitchen/Member lounge area is NOT rentable for non-members. NO EXCEPTIONS.

Note: Renter may not rent clubhouse more than one time per month.

(For Office Use Only)

Can this renter rent again in the future? YES NO
Reason: _____